



2021–2022 Verification Worksheet

Your application was selected by the U.S. Dept. of Education for a review process called “verification”. This process requires BCCC to compare the information from your FAFSA with the information provided on this form and with signed copies of your **2019 IRS Tax Return** (and your spouse’s, if you are married, or parents’ if you are considered dependent for federal aid purposes) **and W-2 forms**

We cannot process your financial aid until verification has been completed, so please fill out this form completely and provide the required documents within 10 days of receipt of this letter.

Student’s Information

Student’s Last Name Student’s First Name Student’s M.I. Student’s 9-Digit ID Number

A. Student’s Family Information:

- Independent Students:** List the people in **your household**, include:(a) **yourself** and your spouse if you have one, and (b) your children, **if you will provide more than half** of their support from July 1, 2021through June 30, 2022, and (c) other people **if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2021 through June 30, 2022.** *Also list any household member’s college if they are attending at least half time..*

- Dependent Students:** List the people in **your parents’ household**, include: **(a) yourself and your parent(s)** (including stepparent) even if you don’t live with your parents; and **(b) your parents’ other children**, even if they don’t live with your parent(s), **if (1) your parents provide more than half** of their support from July 1, 2021 through June 30, 2022 **or (2) the children** would be required to provide parental information when applying for Federal student aid, and **(c) other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2021 through June 30, 2022.** *Also list any household member’s college if they are attending at least half time, excluding parents.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
		Self	Baltimore City Community College	Yes

B. Student’s Income Information to Be Verified

1. TAX RETURN FILERS *check the box that applies:*

- The student (and/or spouse) has used the IRS Data Retrieval Tool to transfer 2019 IRS income information into the student’s FAFSA.
- The student (and/or spouse) has not yet used the IRS Data Retrieval Tool but will use it to transfer income to the FAFSA
- The student (and/or spouse) is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and the student will submit to the school a copy of the **2019 IRS tax return**.

2. TAX RETURN NONFILERS—*complete this section if the student will not file and is not required to file 2019 taxes.*

Check the box that applies:

- The student and/or spouse was not employed and had no income earned from work in 2019.
- The student and/or spouse was employed in 2019 and has listed below the names of all the employers, the amount earned from each employer in 2019, and whether an IRS W-2 form is attached. Attach copies of all 2019 IRS W-2 forms issued by employers. *List every employer even if they did not issue an IRS W-2 form.*

Employer's Name	2019 Amount Earned	IRS W-2 Attached?

2. Parent's Income Information to Be Verified -Note: If parent(s) are listed on the FAFSA and this worksheet, the instructions and certifications below refer and apply to parent(s).

1. TAX RETURN FILERS *check the box that applies:*

- The student's parent has used the IRS Data Retrieval Tool to transfer IRS income information to the student's FAFSA.
- The student's parent will use the IRS Data Retrieval Tool to transfer income into the student's FAFSA.
- The parent is unable or chooses not to use the IRS Data Retrieval Tool, and the parent will submit to the student's school a copy of the parent's **2019 IRS tax return**.

2. TAX RETURN NONFILERS—*complete this section if the student's parent(s) will not file and is not required to file a 2019 income tax return with the IRS.*

Check the box that applies:

- The parent(s) was not employed and had no income earned from work in 2019.
- The parent(s) was employed in 2019 and has listed below the names of all the parent's employers, the amount earned from each employer in 2019, and whether an IRS W-2 form is attached. Attach copies of all 2019 IRS W-2 forms issued to the parent(s) by employer(s). *List every employer even if they did not issue an IRS W-2 form*

Employer's Name	2018 Amount Earned	IRS W-2 Attached?

3. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

The student and one parent (*if a dependent student*) must sign and date.

Student's Signature

Date

Parent's Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.